

## POLICY FOR DETERMINATION OF MATERIAL EVENTS/INFORMATION

(Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)

### A. INTRODUCTION :

The Securities and Exchange Board of India (SEBI) on September 2, 2015, has notified the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. Regulation 30 of Listing Regulations, 2015 requires the Company to frame and adopt a policy to determine the material events by testing the materiality for the purpose of proper, sufficient and timely disclosure of the same to the Stock Exchanges. Accordingly, this Policy on determination of materiality of any event/information is approved and adopted by the Board of Directors of the Company at its meeting held on 29<sup>th</sup> January, 2016.

### B. PURPOSE:

The purpose of this Policy is to determine the materiality of events and information based on criteria specified under clause (i) of sub-regulation (4) of Regulation 30 of the Listing Regulations, 2015 and to ensure that the Company shall make disclosure of events / information specified in para A and B of Part A of Schedule III of the Listing Regulations to the Stock Exchanges.

### C. DEFINITION:

"**ACT**" means the Companies Act, 2013 and the rules made thereunder.

"**SEBI Regulation**" means Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time.

"**COMPANY**" means GIC HOUSING FINANCE LIMITED.

"**BOARD OF DIRECTORS**" means the Board of Directors of GIC Housing Finance Limited.

"**POLICY**" means Materiality Policy as amended from time to time.

"**SCHEDULE**" means Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

### D. CRITERIA FOR DETERMINATION OF MATERIALITY OF ANY EVENTS/INFORMATION:

- a) The following events specified in **para A of Part A of Schedule III** of Listing Regulations, 2015 will be deemed to be material events and the same will be disclosed to Stock Exchanges without applying any test of materiality:



- i. Acquisition(s) (including agreement to acquire), Scheme of Arrangement (amalgamation/merger/ demerger/restructuring), or sale or disposal of any unit(s), division(s) or subsidiary of the listed entity or any other restructuring.

Explanation: For the purpose of this sub-para, the word 'acquisition' shall mean,-

- a. acquiring control, whether directly or indirectly; or,  
b. acquiring or agreeing to acquire shares or voting rights in, a Company, whether directly or indirectly, such that –

- 1) the listed entity holds shares or voting rights aggregating to five per cent or more of the shares or voting rights in the said company, or;  
2) there has been a change in holding from the last disclosure made under sub-clause 1) of clause (b) of the Explanation to this sub-para and such change exceeds two per cent of the total shareholding or voting rights in the said company.

- ii. Issuance or forfeiture of securities, split or consolidation of shares, buyback of securities, any restriction on transferability of securities or alteration in terms or structure of existing securities including forfeiture, reissue of forfeited securities, alteration of calls, redemption of securities etc.

iii. Revision in Rating(s)

- iv. Outcome of Meetings of the board of directors: The listed entity shall disclose to the Exchange(s), within 30 minutes of the closure of the meeting, held to consider the following:

- a) dividends and/or cash bonuses recommended or declared or the decision to pass any dividend and the date on which dividend shall be paid/dispatched;  
b) any cancellation of dividend with reasons thereof;  
c) the decision on buyback of securities;  
d) the decision with respect to fund raising proposed to be undertaken  
e) increase in capital by issue of bonus shares through capitalization including the date on which such bonus shares shall be credited/dispatched;  
f) reissue of forfeited shares or securities, or the issue of shares or securities held in reserve for future issue or the creation in any form or manner of new shares or securities or any other rights, privileges or benefits to subscribe to;  
g) short particulars of any other alterations of capital, including calls;  
h) financial results;  
i) decision on voluntary delisting by the listed entity from stock exchange(s).

- v. Agreements (viz. shareholder agreement(s), joint venture agreement(s), family settlement agreement(s) (to the extent that it impacts management and control of the listed entity), agreement(s)/treaty (ies)/contract(s) with media companies) which are binding and not in normal course of business, revision(s) or amendment(s) and termination(s) thereof.

- vi. Fraud/defaults by promoter or key managerial personnel or by listed entity or arrest of key managerial personnel or Promoter.

- vii. Change in directors, key managerial personnel (Managing Director, Chief Executive Officer, Chief Financial Officer , Company Secretary etc.), Auditor and Compliance Officer.



- viii. Appointment or discontinuation of share transfer agent
- ix. Corporate debt restructuring.
- x. One time settlement with a bank.
- xi. Reference to BIFR and winding-up petition filed by any party / creditors.
- xii. Issuance of Notices, call letters, resolutions and circulars sent to shareholders, debenture holders or creditors or any class of them or advertised in the media by the listed entity.
- xiii. Proceedings of Annual and extraordinary general meetings of the listed entity.
- xiv. Amendments to memorandum and articles of association of listed entity, in brief.
- xv. Schedule of Analyst or institutional investor meet and presentations on financial results made by the listed entity to analysts or institutional investors;

b) The following events / information specified in **para B of Part A of Schedule III** to the Listing Regulations upon occurrence of which the Company shall make disclosure to the Stock Exchanges after following the procedural guidelines as given in para E of this Policy:

- i. Commencement or any postponement in the date of commencement of commercial production or commercial operations of any unit/division.
- ii. Change in the general character or nature of business brought about by arrangements for strategic, technical, manufacturing, or marketing tie-up, adoption of new lines of business or closure of operations of any unit/division (entirety or piecemeal).
- iii. Capacity addition or product launch.
- iv. Awarding, bagging/ receiving, amendment or termination of awarded/bagged orders/contracts not in the normal course of business.
- v. Agreements (viz. loan agreement(s) (as a borrower) or any other agreement(s) which are binding and not in normal course of business) and revision(s) or amendment(s) or termination(s) thereof.
- vi. Disruption of operations of any one or more units or division of the listed entity due to natural calamity (earthquake, flood, fire etc.), force majeure or events such as strikes, lockouts etc.
- vii. Effect(s) arising out of change in the regulatory framework applicable to the listed entity
- viii. Litigation(s) / dispute(s) / regulatory action(s) with impact.
- ix. Fraud/defaults etc. by Directors (other than key managerial personnel) or employees of listed entity.
- x. Options to purchase securities including any ESOP/ESPS Scheme.
- xi. Giving of guarantees or indemnity or becoming a surety for any third party.
- xii. Granting, withdrawal, surrender, cancellation or suspension of key licenses or regulatory approvals.

#### **E. GUIDELINES FOR DETERMINATION OF MATERIALITY OF EVENTS:**

In order to ensure compliance of Regulation 30 of Listing Relations, 2015, Sr. Vice Presidents or Departmental Heads (Responsible Officer) who are responsible for relevant areas of Company's operations, must report to Company Secretary any event /





information which may possibly be material or of which the Responsible Officer is unsure as to its materiality. The event / information should be reported immediately after a Responsible Officer becomes aware of it.

On receipt of the event/information, the Company Secretary will review event / information and take necessary steps to verify its accuracy. If Company Secretary finds the event/information is required to be disclosed to the Stock Exchanges under the Listing Regulations; then the matter will be reported to Managing Director & CEO (as authorised by the Board) to obtain his approval for disclosing the same to the Stock Exchanges.

**F. PROCEDURE FOR FILING OF MATERIAL EVENTS/INFORMATION :**

- a) If the events/information is considered material, the Company Secretary will prepare the announcement subject to approval of Managing Director & CEO of the Company.
- b) The Company Secretary will lodge the announcement on behalf of the Company with the Stock Exchanges and the same shall be placed on the website of the Company.

**G. AMENDMENT :**

Any change in the Policy shall be approved by the Board of Directors of the Company. The Board of Directors shall have the right to withdraw and / or amend any part of this Policy or the entire Policy, at any time, as it deems fit, or from time to time, and the decision of the Board in this respect shall be final and binding.

